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**Presbytery of
Carlisle**

3040 Market St., Suite 1
Camp Hill, PA 17011-4539
717-737-6821
Fax 717-730-9137

To: Recipients of Mission Grants from the Presbytery of Carlisle
From: Mission and Advocacy Committee
Date: November 18, 2010
Re: Submission of applications for 2011 funding

Enclosed is an application for 2011 Mission Grant funding. For this application to be considered, it **must be fully completed**. Additional copies of the forms can be downloaded from the web site above. Please note that forms must be returned **no later than December 30, 2010**. ***The completed cover sheet must accompany the application for the request to be considered.***

If you have any questions about the application or the process, you may contact 717-737-6821.

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Mission Grant Application Cover Sheet
Presbytery of Carlisle

Project Title: _____

Date of Submission: _____

Application Deadline: **December 31, 2010**

Contact Person: _____

Contact Person's Address: _____

Telephone: _____

Email: _____

Project Title _____

1.A) State the mission or purpose of your church/organization. (If your organization has adopted a statement of mission, please share it with us.)

B) What are the objectives of your project/program?

C) What criteria and procedures are used for evaluation?

2. Describe the community in which your church/organization ministers.

3. Are there new community needs emerging? How and when was the last needs assessment made?

- 1) Please attach a copy of your current budget if there is more than one person on staff.
- 2) If your fiscal year is not the calendar year, indicate period: From _____ to _____
- 3) Please complete the following (to nearest dollar or it will be returned if not followed):

| INCOME | Budgeted Income 2010 | Actual Income 2010 | Proposed Budget 2011 |
|---|-------------------------|-----------------------|-------------------------|
| A) Local Sources | | | |
| 1) _____ | _____ | _____ | _____ |
| 2) _____ | _____ | _____ | _____ |
| 3) _____ | _____ | _____ | _____ |
| 4) Endowments | _____ | _____ | _____ |
| 5) Savings Accounts | _____ | _____ | _____ |
| 6) Other Reserves | _____ | _____ | _____ |
| B) Presbytery Sources | | | |
| 1) _____ | _____ | _____ | _____ |
| 2) _____ | _____ | _____ | _____ |
| D) Other Sources (Ecumenical, Community, etc. - specify) | | | |
| 1) _____ | _____ | _____ | _____ |
| 2) _____ | _____ | _____ | _____ |
| 3) _____ | _____ | _____ | _____ |
| 4) _____ | _____ | _____ | _____ |
| 5) _____ | _____ | _____ | _____ |
| TOTAL INCOME | \$ _____ | \$ _____ | \$ _____ |
| VALUE OF IN-KIND CONTRIBUTIONS | \$ _____ | \$ _____ | \$ _____ |

| EXPENDITURES | Budgeted Expenditures 2010 | Actual Expend. 2010 | Anticipated Expenses 2011 |
|-----------------------------------|-------------------------------|------------------------|------------------------------|
| A) Administration - Staff | | | |
| 1) Salaries | _____ | _____ | _____ |
| 2) Housing | _____ | _____ | _____ |
| 3) Utilities | _____ | _____ | _____ |
| 4) Pension/Medical | _____ | _____ | _____ |
| 5) Travel | _____ | _____ | _____ |
| B) Administration - office | | | |
| 1) Rent (Inc. Util.) | _____ | _____ | _____ |
| 2) Office, supplies | _____ | _____ | _____ |
| 3) Equipment | _____ | _____ | _____ |
| 4) Other | _____ | _____ | _____ |
| C) Programs | | | |
| 1) _____ | _____ | _____ | _____ |
| 2) _____ | _____ | _____ | _____ |
| 3) _____ | _____ | _____ | _____ |
| 4) _____ | _____ | _____ | _____ |
| 5) _____ | _____ | _____ | _____ |
| 6) _____ | _____ | _____ | _____ |
| TOTAL EXPENDITURES | \$ _____ | \$ _____ | \$ _____ |

1) How long have you been requesting Presbytery assistance? _____ (years)

2) Who participated in the preparation of the information supplied on the forms? (Check)

Mission Director _____; Staff _____; Board _____; Community People _____;

Others (who?) _____ How did they participate?

Address to which payments and correspondence should be sent:

This completed form should be returned by **Decembe 31, 2010** to:

Presbytery of Carlisle
3040 Market St., Ste. #1
Camp Hill, PA 17011
ssouder@carlislepby.org