

## Administration Committee

### Presbytery of Carlisle Administration Committee Report, June 22, 2010

#### Action item:

**The Administration Committee recommends that Presbytery grant the Second Presbyterian Church of Carlisle permission, if the way be clear, to (1) receive a gift from two long-standing parishioners of property valued at up to \$233,000, (2) explore options for the sale of that property, and (3) proceed to the sale of that property on terms acceptable to the congregation, as determined at a future congregational meeting. Proceeds will be used to further advance the ministries of Second Presbyterian Church. Robert Beard, a member of the Administration Committee and also of the finance committee of that congregation, recused himself from voting on this recommendation.**

#### Information items:

1. Treasurer Larry Van Hise will present the May 21, 2010 Treasurer's Report.
2. Following is the procedure which will be followed in the preparation of a Presbytery budget for 2010:

The Budget Subcommittee of the Administration Committee will petition the chairpersons of the various Presbytery committees to report to it by July 15 if there are any anticipated changes from their budgets for 2010, including proposals for new ministries or activities. The Budget subcommittee, augmented by the Treasurer and by two appointees from the Coordinating Council, will meet during July to prepare a budget. The budget thus prepared will be presented to the Administration Committee at its meeting of August 23, 2010 for consideration as the tentative budget which is to be presented to Presbytery at its September meeting. Following the September Presbytery meeting, after sufficient time for responses from members of Presbytery, there will be a meeting of the Administration Committee, with the Coordinating Council and the committee chairpersons, to reconsider the proposed budget and propose any refinements which may seem necessary. From that consultation, the Administration Committee will present a budget to Presbytery for adoption at its November meeting.

Robert V. Hotchkiss, Chair